COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
<ul><li>(1) Topic (one sentence description of the decision being sought)</li><li>(2) Who will take decision</li></ul>	(5) Principal Groups/Organisations to be consulted before decision is made	(7) Name of person(s) to whom representations can be made (e-mail/telephone)	(9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision
(3) Give date or period within which decision is to be taken	(6) Method of consultation (external only [if applicable])	(8) When should they be made by (closing date)	(10) Is this information unrestricted or exempt?
(4) Directorate contact (include e-mail and telephone)			(11) Date first entered in Notice
KEY 35/21/22	(5) Not applicable	(7) Clare Connellan, Transport & Parking Services	(9) Report to Cabinet
(1) Parking Charges Review	(6) Not applicable	Manager Email –	(10) Unrestricted
(2) Cabinet		clare.connellan@dover.gov.uk; 01304 872046	(11) 28 January 2022
(3) 28 February 2022		(8) 21 February 2022	
(4) Clare Connellan, Transport & Parking Services Manager - <a href="mailto:clare.connellan@dover.gov.uk">clare.connellan@dover.gov.uk</a> ; 01304 872046		(b) 211 ebituary 2022	

## **Brief Details of Item:**

(Please provide information about the contents of this item and the reason for decision.)

The Council agreed in 2011 that parking charges should be reviewed on an annual basis. The report will seek to present the outcome of the latest review for a decision.

## Deadline for Item:

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

A decision is required to enable budget forecasts to be confirmed.